

Queensland Government Accommodation Office (QGAO)

Email QGAO.ParksandBridges@epw.qld.gov.au

## Application for use

🗌 Goodwill Bridge, Gardens Point Rd 🗌 Kurilpa Bridge, Tank St 🗌 Kurilpa Point (Park), Montague Rd

## Applicant and event details

	Name of Applicant / Company / Organisation / Charity				
	ABN / Charity details				
	Contact name				
	Postal Address				
	Mobile and work phone				
	Email address				
	Event website				
	Purpose of event / campaign use (e.g. Festival, meeting, film shoot)				
	Number of people attending				
Location access details					
	Day and date / s requested				
	Event time				
	Bump in and bump out times				
	Please note, a key / bollard key may be required from QGAO to access a location				

Department of Housing, Local Government, Planning and Public Works

Application for use Goodwill Bridge / Kurilpa Bridge / Kurilpa Point Park	F	Page 2 of 2	
Kurilpa Point Park Will a tent / marque or other structure be erected – plan/s to be provided	Yes	No	
Will a generator be utilised Applicant will ensure use and compliance as per conditions of use	Yes	No	
Waste management Applicant is required to ensure adequate bins and waste management and removal throughout and post event	Yes	No	
Supporting documentation required site map: event management plan: risk management plan: waste management plan: and event sustainability plan	Yes	No	
Is a <u>Notice of intention to hold a public assembly</u> required to be lodged with <u>Queensland Police Service</u> copy to be provided	Yes	No	
Will a Liquor Licence Permit be applied for copy to be provided	Yes	No	

## Public liability insurance certificate of currency details

Please provide a copy of the certificate of currency per the following requirements; amount of policy \$20M per incident; policy includes the name and date of the event; policy names the relevant Bridge / Park; policy notes State of Queensland, represented by the Department of Housing, Local Government, Planning and Public Works as an interested party.

Insurer

Name

Policy No

Valid to

Date

## Applicant acknowledgement and certification

I / We acknowledge and agree to abide by the conditions of hire and any special conditions which may be advised and certify that I am / we are 18 years or over and at the time of the event will be covered by public liability insurance to \$20million per incident.

Privacy Notice: Department of Housing, Local Government, Planning and Public Works (HLGPPW) is collecting information on this form, including your personal information; for the purpose of assessing your application for the use of a State asset and monitoring your use of the State asset, if access is granted. The information may be used by HLGPPW, Protective Services Security Officers and management. This information will not be passed on or disclosed to any other third parties, without your consent, unless authorised or required by law.

Signature

For use by QGAO						
Outlook calendar updated		Event schedule updated				
Approval in principle date		Permit to occupy issue date				
Conditions of hire issued	Yes / No	Liquor Licence Permit	Yes / No / Not applicable			
NOI	Yes / No / Not applicable					
Fee waived	Yes / No / Not applicable	Schedule of fees issued	Yes / No / Not applicable			
Initial inspection date		Final inspection date				