

**GUIDELINES FOR AMENDMENT OF A GENERATION / TRANSMISSION / DISTRIBUTION
AUTHORITY OR SPECIAL APPROVAL**
**[refer to sections 182 to 183A, 191 to 192A, 199 to 200A and 211A to 211C of the
Electricity Act 1994 (Qld)]**

A Generation Authority, Transmission Authority, Distribution Authority or Special Approval issued under the *Electricity Act 1994* ('the Act') may be amended by the Regulator. Under the Act, 'the Regulator' is the Director-General, Department of Natural Resources, Mines and Energy. Energy Regulation within the Department administers the electricity licensing functions on behalf of the Regulator.

The Act specifies a number of things the Regulator is required to do or consider before deciding whether to amend a Generation/Transmission/Distribution Authority or Special Approval. In considering an application for amendment, the Regulator must have regard to the objects of the Act and may amend, or refuse to amend, the Authority or Special Approval.

An application for amendment of an Authority or Special Approval must be in writing (no prescribed form) to:

The Regulator
c/- Energy Regulation
Department of Natural Resources, Mines and Energy
PO Box 15456
City East, QLD, 4002

and state:

1. the Authority or Special Approval to be amended;
2. details of why and when the amendment is needed;
3. the electricity infrastructure to which the amendment relates; and
4. include any supporting documentation required by Energy Regulation.

Note: there is no prescribed application fee for an amendment of an Authority or Special Approval.

Additional information may be requested during the course of considering the application for amendment.

Please note that private personal and commercial-in-confidence information may be provided to a third party for the purpose of processing applications. The State of Queensland through the Department of Natural Resources, Mines and Energy has taken steps to ensure the appropriate treatment of such information by departmental staff and contractors.

The Department of Natural Resources, Mines and Energy is collecting your personal and commercial information in relation to your application. By submitting your

application you agree that your personal information may be used by the Department for the purpose of processing your application. Your personal and commercial-in-confidence information may also be provided to the following entities as part of the application process:

- a) other Federal and State agencies for verification and due diligence purposes and obtaining additional information in relation to your application; and
- b) contractors engaged by the Department to undertake the application assessment process on the Department's behalf.

All personal information will be stored at the office of the Department, and in accordance with the relevant privacy legislation. The Department's privacy statement can be found at: <https://www.dnrme.qld.gov.au/home/legal/privacy>. If you have any questions or queries you can email the Department's privacy unit at privacy@dnrme.qld.gov.au.

Applicants are encouraged to consult with the Department of Natural Resources, Mines and Energy on 13 43 87 before submitting an application for amendment in its final form.

As a guide, applicants should allow a period of at least two months for consideration of an application for amendment. In some instances, the period may be considerably longer, depending upon any issues raised during the course of the application process.

[May 2018]